



Gaetani Real Estate, Inc.  
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www.GaetaniRealEstate.com

## TENANT RENTAL APPLICATION

Property Address \_\_\_\_\_

Applicant's Name \_\_\_\_\_

**Please note: There is a \$20 application fee per application.**

Prospective Tenants:

Please read the following *very carefully*. IF you agree to our requirements, please sign below. Then turn application over and fill out the rental application. Please also sign at the end of the second page.

Thanks you,  
Gaetani Real Estate, Inc.

Rental application packages are processed on a first-come, first-serve basis. Gaetani Real Estate, Inc., does not discriminate on the basis of race, color, religion, sex, national origin, familial status, handicap or sexual orientation. Gaetani Real Estate, Inc., is an equal opportunity housing provider. Approval to rent an apartment is based on rental, employment, earnings and credit histories. The following is our criteria for renting:

1. **APPLICATION:** The application form is to be completed and signed by all adults, eighteen (18) years or older who will be residing in the rental unit. The application authorizes Gaetani Real Estate, Inc., to procure a credit report on each adult.
2. **EARNINGS:** Your gross earnings/income must be three (3) times the monthly rent of the unit you are interested in.
3. **EMPLOYMENT:** You must have been employed with your present employer for one full year. If you have not been employed for one full year with your present employer, your move-in cost would be the first month's rent plus security deposit equal to two (2) months' rent.
4. **VERIFICATION OF EMPLOYMENT/INCOME:** This verification must be in writing and on employer's letterhead stationery. This letter must state a) present gross earnings per month and b) date of hiring. This letter of Employment Verification must be signed by either a) immediate supervisor, b) payroll department supervisor, or c) personnel department supervisor. The person who signs the Employment Verification Letter must identify himself by position or job title.
5. **VERIFICATION OF CURRENT TENANCY:** You must provide a written reference from your current landlord stating your current address, length of residency and payment history.

6. **MOVE-IN COSTS:** Upon approval of application, all monies must be paid with a **money order** or **cashier's check**. No personal checks or cash can be accepted. Your move-in costs amount to the first month's rent plus security deposit, which is deemed reasonable for the unit you are renting. The only exception to this is Note #3, regarding length of employment. After one month of occupancy, you may

pay with a personal check. **CASH IS NOT ACCEPTED.** If two (2) checks are dishonored by your bank for "insufficient funds", you must pay your monthly rent with a money order or cashier's check until further notice.

7. **APPROVAL/DISAPPROVAL OF APPLICATION:** Gaetani Real Estate and the Applicant should have a comfortable working relationship. Upon receipt of a properly filled-in application and a valid picture ID, a rental review will occur.

8. **PETS: PLEASE NOT THAT NO PETS OF ANY KIND ARE ALLOWED ON THE PREMISES.**

PLEASE SIGN BELOW SIGNIFYING THAT YOU HAVE READ  
AND AGREE TO THE ABOVE RENTAL CRITERIA

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

## Tenant's Personal & Credit Information

Property Address \_\_\_\_\_

Name \_\_\_\_\_ Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Driver's Lic. No. \_\_\_\_\_ Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Present street address \_\_\_\_\_ Cell \_\_\_\_\_ E-mail \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Res. Phone \_\_\_\_\_ Bus. Phone \_\_\_\_\_

How long at present address? \_\_\_\_\_ Landlord or Agent \_\_\_\_\_ Phone \_\_\_\_\_

Previous address \_\_\_\_\_

How long? \_\_\_\_\_ Landlord or Agent \_\_\_\_\_ Phone \_\_\_\_\_ Animals? \_\_\_\_\_

Any other address? \_\_\_\_\_

Occupant's Car Make \_\_\_\_\_ Year \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ License No. \_\_\_\_\_

Who will be living with you/sharing space with you in this apartment? \_\_\_\_\_

# Occupation

PRESENT OCCUPATION

PRIOR OCCUPATION

Occupation	
Employer	
Business Address	
Business Phone	
Type of Business	
Position Held	
Name and Title of Superior	
How long	
Monthly Gross Income	

# References

BANK	ACCOUNT NUMBER	BRANCH	ADDRESS	PHONE
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1) \_\_\_\_\_

2) \_\_\_\_\_

NEAREST RELATIVE	ADDRESS	PHONE	CITY	RELATIONSHIP
PERSONAL REFERENCE	ADDRESS	PHONE	CITY	RELATIONSHIP

Have you ever filed of bankruptcy? \_\_\_\_\_

Have you ever been evicted from any tenancy or had an eviction notice served on you? \_\_\_\_\_

Have you ever willfully and intentionally refused to pay any rent when due? \_\_\_\_\_

Have you ever been convicted by any court of competent jurisdiction of the illegal manufacturing or distribution of a controlled substance? \_\_\_\_\_

**I DECLARE THAT THE FOREGOING IS TRUE AND CORRECT, AUTHORIZE ITS VERIFICATION AND THE OBTAINING OF A CREDIT REPORT.**

I agree that the Landlord may terminate any agreement entered into in reliance on any misstatement made above.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date